



DEPARTMENT OF EDUCATION
Standards & Guidance Division
SOUTHERN REGION

FINAL SLIP PLANNING APPROVAL CHECKLIST

(To be used by Standards Officers prior to approval by the PEA)

No.	Major Requirements	Yes	No	Comments
1.	SLIP is collaboratively planned by:			
	• Students (male and female)			
	• All teachers			
	• BOM			
	• Parents/Guardians			
	• Surrounding school community			
	• Ancillary staff			
2.	SLIP contains the Southern Regional Approved Format. These include:			
	• Forward			
	• Content Page			
	• School Context Statement			
	• Mission Statement			
	• Vision			
	• Three Year School Learning Improvement Plan (eg. 2011 - 2013)			
• One Year Action Plan				
3.	There must be a clear link between the context statement and the annual action plan.			
4.	SLIP must also include the following:			
	• HIV/AIDS			
	• Gender Issues			
	• TIP			
	• EQUITY			
	• POPED (Peer Education)			
	• Library			
• Behaviour Management Policy				
5.	The Annual Action Plan must clearly specify:			
	• The Six Focus Areas			
	• What the problems are			
	• The outcomes to be achieved			
	• The Strategies to be used			
	• Precise target dates			
	• List of resources to be used			
	• Exact amount of cash available for each activity			
• Name of person(s) tasked to do the job				

6	Some outcomes stated in the Annual Action Plan don't require budgetary support			
7	SLIP document is within 10 -13 pages and no more			
8	The Plan is SMART (specific, measurable, achievable, realistic, and time bound			
9	The Plan embraces the KISS Principle (Keep it Short and Simple)			
10	The school has a SLIP Committee made up of student leaders, teachers, parents, BOM)			
11	The completed SLIP plan is presented to the BOM and also discussed at the P&C meeting.			
12	SLIP is ready and agreed to by all stakeholders (as listed below) for presentation to PEA for his endorsement			
	• Student Leaders			
	• Teachers			
	• Head Teachers			
	• BOM/BOG			
	• CES			
	• P&CA Representative			
13	Total 'Yes' and total 'No' C.E.S.			

I certify that the School Learning Improvement Plan (SLIP) has met all the requirements for approval by the PEA or his delegate.

Standards Officer: _____ Sign: _____ Date: _____

School Learning Improvement Plan (SLIP): Being Sure, Making Sure and Assuring Others