



# EDUCATION

# 2026 CALENDAR

DEPARTMENT OF EDUCATION

“LEADING QUALITY TEACHING AND LEARNING THROUGH PARTNERSHIP”



JANUARY	
Virtue - "COMPASSION"	
01	NEW YEARS DAY
02	PEAs and inspectors for Provincial Institutions prepare for teachers' resumption on January 19.
05-06	MPRs is printed and delivered to the Assistant Secretary for Provincial Support Services to dispatch to respective provinces. Appointment officers begin updating the MPR using 2025 staff postings and correct any anomalies in their provinces.
02-30	First Part of Staff Performance Appraisal (SPA) for 2026 commences. Heads of divisions and supervisors meet with their subordinates, discuss DoE priorities and KRAs, assign tasks, and issue SPA to individual officers to complete.
12-16	PEAs and all Supervisory Staff commence one week program of quick visits to accessible institutions to sort out administrative or professional problems. Inspectors assist provinces with Start of School Year related activities.
19	Term 1 begins for teachers today. Head Teachers, Principals, Vocational Centre Managers devote this week to sort out enrolments with governing bodies and teachers. Also, this week is devoted to preparations for a full day of teaching on Monday, January 26.
19-23	Teachers complete Resumption of Duty Summary Sheets (RoDSS). Teachers in new positions must complete Form EDB023. Principals, Head Teachers, VC Managers and FAS for respective national institutions to forward RoDSS & EDB023 immediately to PEAs.
23	All PEAs and AS ensure RoDSS from all schools and Form EDB023 for new appointments are checked, signed and submitted to PDoE and NDoE on a DAILY BASIS from received from schools.
26	All schools begin Term 1. Head Teachers, Principals, and Vocational Centre Managers to ensure that ALL teachers commence a full day of teaching starting today. All Head Teachers, Principals, and VCs, NSoEs send special enrolment and staffing reports to provide an update of student numbers and staffing needs for current and following year to all Superintendents for Prep, Prim, Sec, NSoE and General Education Services Division (GES). Managers of VCs to send reports to VETD with copy to PEO.
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FEBRUARY	
Virtue - "PUNCTUALITY"	
02	Provinces submit 2025 Staff Posting Lists to GESD, Payroll and TSC.
02	All education TV and radio programs commence. This includes EMTV, NBCTV and NBC Radio.
02-27	Submission of Applications for NDoE and donor sponsored courses for 2026. Teachers and public servants interested in training and seeking NDoE sponsorship to apply to HRM following set processes and procedures.
02-27	Officers due for recreation leave this year to apply using the MyLeavefare Application. HRM to assess, verify and recommend approval. Heads of Divisions and Operations Managers to discuss with individual officers due for leave and draw up a Leave Schedule.
23	Application Forms for Personal Inspections dispatched to all VET institutions.
26	NATIONAL REMEMBRANCE DAY IN MEMORY OF LATE GRAND CHIEF RT. HON. SIR MICHAEL T. SOMARE (FIRST PM).
MARCH	
Virtue - "TEAMWORK"	
02	Heads of schools and institutions to complete and submit Monthly Staffing Returns for February to PDoE and GESD, NDoE.
02-31	School Nutrition Intervention (NIA) month.
02-31	HRDOD Submit Training Bids on DoE Public Category for Donor Sponsorship to DPM. Applications approved by Executive Development Committee (EDC) for Donor Sponsorship via Public Category mid 2026 is coordinated and forwarded to DPM.
05-06	NEB Meeting No. 231
09-13	National School Census Week
13	TSC cancellation of tenure forms due at TSC from PEAs. DoE Divisions closing date for Education Ministry Awards: Nominations from Provincial and DoE Awards Committees of any teacher who has served for 40 years must be submitted.
20	NDoE Training Bid Forms to be submitted to DPM.
27	Deadline to apply for registration of new schools/amendments for 2026. PEAs send NDoE Form EDA212 - Application for Membership/Amendment to registration information to Registrar-School Registration Section, GESD.
27	Heads of institutions from Preparatory to High/Secondary, NSoEs, FODE and VET to forward quarterly students returns to GESD.
APRIL	
Virtue - "HUMILITY"	
01	Heads of schools and institutions to complete and forward Monthly Staffing Returns for March to PDoE and GESD, NDoE.
01-30	Preparations and compilations begin for 2026 Advertised Vacancy Gazette. Gazette is printed and distributed to schools before May 15.
01-30	Screening of Applications for NDoE/Donor Sponsorships for both short- and long-term training/courses in country and overseas. Staff Development Committee and Executive Development Committee meet and screen applications and make recommendations and notify concerned officers.
03	GOOD FRIDAY

06	EASTER MONDAY
03	Term 1 ends for all Preparatory to High/Secondary, NSoE, FODE & VCs.
13	Term 2 begins for all schools and institutions. Head Teachers, Principals, and Vocational Centre Managers to ensure that all teachers commence a full day of teaching from today.
13	Furlough Leave Applications are sent to PDoE by teachers for 2027.
17	Those teachers whose RODSS are not at Waigani and PEOs by today will be automatically suspended from Payroll on Pay no: 7.
24	Teachers complete RoDSS and Form EDB023 for any appointment variations. Heads of institutions to check, sign and forward to
MAY	
Virtue - "COURAGE"	
01	Heads of schools and institutions to complete and forward Monthly Staffing Returns for April to PDoE and GESD, NDoE.
01-31	Notification of the outcome of EDC/SDC decisions for Sponsorship for courses is delivered to individuals.
04-08	Issue and release of teachers' Eligibility Certificates by GESD and Registration Certificates by TRPD.
04-08	Screening of Applications for Personal Reports for all sectors.
08	Closing date for teachers' Furlough Leave Applications.
15	Advertised Vacancy Gazette released to provinces for teachers to apply for positions.
15	Deadline for all TSC Forms 28, 29 & 30 to reach Appointment Officer at the Provincial Education Office is July 24.
15	All NIST/PIST funding application due from the provinces to TRPD.
15	Issue of Notification through Application Slips to successful applicants for personal inspections.
15	Deadline for all PEA and DoE AS to advise TSC/FAS HRM of full details of 2025 overseas recruitment requirements.
18-22	Processing of EDA 212 and approvals by TSC for creation, abolition or reclassification of positions for 2026 schools.
22	All PEAs prepare list of Activities for National Education Week Agenda items for PEB.
JUNE	
Virtue - "MINDFULNESS"	
01	Heads of schools and institutions to complete and forward Monthly Staffing Returns for May to PDoE and GESD, NDoE.
01	Close of Applications for Kina for Kina Subsidy from National Secretaries of Church Education Agencies. Applications to be submitted to Senior Tutor Officer, Finance - NDoE.
01-30	Submission of first part of Staff Performance Appraisal for 2026 to HRDOD. Respective Heads of Divisions and supervisors are to appraise their subordinates, keep originals and forward in batches copies of SPAs to HRMD as required.
01-30	Second part of Staff Performance Appraisal for 2025. Divisional Heads with Supervisors and their subordinates are to revisit DoE and division's Key Priority Areas (KRAs) assigned in January. Discuss and take on board incomplete tasks with additional tasks to be implemented in the remaining 6 months and appraisal should be based on these assigned tasks.
04	Written Expression Examination (Grade 10)
05	Dispatch Grade 10 SLFs to all High and Secondary Schools.
05	All PEAs and Permitted Schools complete and submit the annual School Census Forms to EMIS Section of NDoE.
11-12	NEB Meeting No. 232
17	KING'S BIRTHDAY
19	Deadline for Non-Citizen Contract Renewal to be submitted to NDoE.
19	Term 2 ends for all Preparatory to High/Secondary, NSoE, FODE & VCs.
26	Teachers wishing to Appeal Against Ratings given the new 2025 reports by the National Ratings Conference must do so by the end of June.
26	Completed SPA Forms to be submitted to HRMD.
26	Heads of institutions from Preparatory to High/Secondary, NSoEs, FODE and VCs to forward quarterly students returns to GESD.
JULY	
Virtue - "COMMITMENT"	
01	Heads of schools and institutions to complete and forward Monthly Staffing Returns for June to PDoE and GESD, NDoE.
06	All schools and institutions begin Term 3. Head Teachers, Principals, and Vocational Centre Managers to ensure that all teachers commence a full day of teaching from today.
06	All Teachers' Colleges and UoG to submit Graduates' List to TRPD, NDoE who will send updated MPRs to Provinces.
10	All Requests For Teachers Leave fares due at relevant PEO or NDoE Divisions.
10	Deadline for all PEAs, DoE FAS (teaching divisions) & permitted school agencies to submit Annual National Staffing & Enrolment Returns to EMIS & Statistics.
10	Provincial Institutions Submit Programs for National Education Week to PEB for approval. Principals (NI) submit programs to relevant NDoE AS.
17	All requests for teachers due for leave to be submitted to the PEA.
17	Names for caretaker duties and other TSC approved allowances from all relevant institutions to be with PEO (PI) or respective NDoE divisions (NI).
17	Processing of EDA 012 for 2026 schools by Payroll in Alesco HRIS to generate school codes and position numbers.

23	NATIONAL REMEMBRANCE DAY
31	Deadline for Advertised Teaching Positions, TSC Application Forms 28, 29 & 30 to reach Appointment Officer at the Provincial Education Offices.
AUGUST	
Virtue - "SELF-DISCIPLINE"	
01-28	School Nutrition Intervention (NIA) month
03	Heads of schools and institutions to complete and forward Monthly Staffing Returns for July to PDoE and GESD, NDoE.
03	Written Expression Examination (Grade 12)
03-07	National Book Week
03-07	Appointment Officers Begin Central Sorting.
03-07	PEB/NEB Subcommittee meetings are scheduled for screening of applications. PEB/NEB meeting are scheduled for endorsement of 2026 teacher appointments.
03-07	Inspection commences for all sectors including preparatory, primary, high/secondary schools, VCs, FODE and NSoEs.
03-28	NDoE Officers (PPD, TSC) are in the provinces to begin Central Sorting Exercises and participate in sub-committee meetings to screen and recommend suitable applicants to positions. PEB recommendations for successful applicants are brought back to PPD with all Form 30 for vetting and compiling of TSC Tenure Confirmation Gazette.
10	GESD notifies PEBs/PEAs/Divisions/TSC and stakeholders of the 2023 school registration/amendments through the Instrument of Approval.
10-14	Payroll distributes Teachers' Leave Circulars for 2026 and resumption circulars for 2027 to Provincial Education Divisions.
26	NATIONAL REPENTANCE DAY
SEPTEMBER	
Virtue - "CONFIDENCE"	
01	Heads of schools and institutions to complete and forward Monthly Staffing Returns for August to PDoE and GESD, NDoE.
31 <sup>st</sup> Aug - 04 <sup>th</sup> Sept	Grade 12 STEM Exams
31 <sup>st</sup> Aug - 04 <sup>th</sup> Sept	National Literacy Week
31 <sup>st</sup> - 04 <sup>th</sup> Sept	All Inspection Reports to be written by head teachers and principals at this time. This covers Preparatory, Primary, Secondary, FODE, NSoEs and VCs.
11	Teachers wishing to retire or resign at the close of the year must submit request forms.
11	Term 3 ends for all Preparatory to High/Secondary, NSoE, FODE & VCs.
16	51 <sup>st</sup> INDEPENDENCE ANNIVERSARY
31 <sup>st</sup> Aug - 18 <sup>th</sup> Sept	Final Vetting and quality checks of PEB recommendations with Form 30 and 31 at PPD and TSC. Compiling of TSC Tenure Confirmation Gazette.
14-18	Deadline for all Grade 10 SLF to be with the Chairperson for Grade 11 Selections.
21-30	Publication of TSC Tenure Confirmation Gazette and distribution to provinces. Appointing Authorities (PEB/NEB) notifies successful applications through the "Notification of Appointment slip." PEA ensures these slips are received by teachers.
21	Term 4 begins for all schools. Head Teachers, Principals, and Vocational Centre Managers to ensure that all teachers commence a full day of teaching from today.
24-25	NEB Meeting No. 233
28	Heads of institutions from Preparatory to High/Secondary, NSoEs, FODE and VET to forward quarterly students returns to GESD.
OCTOBER	
Virtue - "RESILIENCE"	
01	Heads of schools and institutions to complete and forward Monthly Staffing Returns for September to PDoE and GESD, NDoE.
05-09	Lower Secondary School Certificate Examination (Grade 10)
12-16	Upper Secondary School Certificate Examination (Grade 12)
12-16	PEAs and NDoE Divisions advise TSC of teachers who are not to receive PBSS or allowances.
16	Deadline for all Grade 12 SLF to be at DHERST.
16	DoE (Payroll) distribute RoDSS and Form EDB023 to provinces.
16	PEAs to provide TSC with readmission forms.
19-22	Certificate of Basic Education Examination (Grade 8)
19-30	Appeals open against TSC. Appointees to submit letters to Chairman Appeals Committee TSC.
30	Appeals Against TSC appointments with Chairman Appeals Committee TSC close.
NOVEMBER	
Virtue - "TOLERANCE"	
02	Heads of schools and institutions to complete and forward Monthly Staffing Returns for October to PDoE and GESD, NDoE.
02	EDA 212 and TSC Form 26 Applications open for 2027. PEBs to submit Form EDA 212 for creation of new schools/amendments in

02	2027, and TSC Form 26 for creation, abolition or reclassification of positions in existing institutions in 2025 to GESD and TSC respectively. Deadline for submitting Forms EDA 212 and TSC Form 26 for 2026 is March 31, 2026.			
9-13	Joint National Ratings Conference			
12-13	NEB Meeting No. 234			
27	Heads of institutions from Preparatory to High/Secondary, NSoEs, FODE and VCs to forward quarterly students returns to GESD.			
DECEMBER				
Virtue - "DEPENDABILITY"				
01	WORLD AIDS DAY			
01	Heads of schools and institutions to complete and forward Monthly Staffing Returns for November to PDoE and GESD, NDoE.			
1-11	TSC Appeals hearing by the TSC Appeals Committee.			
01-18	Submission of Final Part of Staff Performance Appraisal 2026. All original completed SPA to be hand delivered to HRM in batch by Operation Managers of respective divisions. HRM assess, verify, update records, approved and forward to Payroll Division.			
30 Nov-04 Dec	Grade 11 National Selections			
04	Term 4 ends for all Preparatory to High/Secondary, NSoE, FODE & VCs.			
04	All NDoE divisions completed Public Service Staff Appraisals for 01/07/26 – 22/12/26 to be submitted to FAS HRM.			
25	CHRISTMAS DAY			
26	BOXING DAY			
2026 TERM DATES				
TERM	START OF TERM	END OF TERM	NO. OF TEACHING WEEKS	TERM HOLIDAYS
1	Monday, January 26	Friday, April 03	10	Monday, April 6 - Friday, April 10
2	Monday, April 13	Friday, June 19	10	Monday, June 22 - Friday, July 3
3	Monday, July 6	Friday, September 11	10	Monday, September 14 - Friday, September 18
4	Monday, September 21	Friday, December 04	11	Monday, December 07 - Friday, January 22, 2027
* In 2026, teachers resume duties on Monday, January 19.				
* Students resume classes on Monday, January 26, 2026.				
* In 2027, teachers resume duties on Monday, January 18.				
* Students resume classes on Monday, January 25, 2027.				
2026 NATIONAL EXAMINATIONS DATES				
NO.	NATIONAL EXAMINATION	DAYS	DATES	
1	Lower Secondary School Certificate Written Expression (Grade 10)	Thursday	4 June 2026	
2	Upper Secondary School Certificate Written Expression Exam (Grade 12)	Monday	3 August 2026	
3	Grade 12 STEM Exams	Monday-Friday	31 August-4 September 2026	
4	Lower Secondary School Certificate Exams (Grade 10)	Monday-Friday	5-9 October 2026	
5	Upper Secondary School Certificate Exams (Grade 12)	Monday-Friday	12-16 October 2026	
6	Certificate of Basic Education Exams (Grade 8)	Monday-Thursday	19-22 October 2026	
2026 PUBLIC HOLIDAYS DATES				
NO.	PUBLIC HOLIDAY	DAYS	DATES	
1	New Year's Day	Thursday	1 January, 2026	
2	National Remembrance Day of the Late Former Prime Minister, Great Grand Chief Rt. Hon. Sir Michael Thomas Somare	Thursday	26 February, 2026	
3	Good Friday	Friday	3 April, 2026	
4	Easter Saturday	Saturday	4 April, 2026	
5	Easter Sunday	Sunday	5 April, 2026	
6	Easter Monday	Monday	6 April, 2026	
7	King's Birthday	Wednesday	17 April, 2026	
8	National Remembrance Day	Thursday	23 July, 2026	
9	National Repentance Day	Wednesday	26 August, 2026	
10	Independence Day	Wednesday	16 September, 2026	
11	Christmas Day	Friday	25 December, 2026	
12	Boxing Day	Saturday	26 December, 2026	

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July						
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